

CENTRAL HAWKE'S BAY A & P ASSOCIATION  
ANNUAL A & P SHOW  
SATURDAY 16<sup>TH</sup> NOVEMBER 2019  
TRADE APPLICATION

Trading Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Outdoor Sites:

Metre Frontage Required (Including Guy Ropes): \_\_\_\_\_ @ \$40 p/m = \$

Power Required YES or No (*Only Single Phase Power Available*) \$75.00

Indoor Sites: Sorry Not Available This Year

Ticket Purchase:

Extra Exhibitor Passes Required: \_\_\_\_\_ @ \$15.00 Each = \$

Extra Vehicle Passes Required: \_\_\_\_\_ @ \$10.00 Each = \$

**All Prices Quoted GST Inclusive**

Total Price Payable = \$\_\_\_\_\_

A tax invoice will be issued once your application is processed. Your show tickets will be posted to your approximately three weeks prior to the show.

Description Of Your Trade Site: (What You Will Be Selling):

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Food Handling Registration Number: \_\_\_\_\_

*Please note that anyone supplying/selling food products must comply with the food handling regulations of the Central Hawke's Bay Council. Prior to the show you must supply our office with your food handling registration number along with a copy of*

*your food handling certificate. This is a Central Hawke's Bay Council regulation and we must comply with it.*

We reserve the right to limit the number of food, ice cream and coffee outlets.

**Please note that we will allocate the trade space on the show grounds and you will be shown to your site when you arrive to set up on either Friday afternoon or Saturday morning. We do not issue site maps. It is important that you advise the office if you are planning to arrive earlier than Saturday morning.**

Full payment of your trade site must be made prior to the show or you will lose your site.

Please advise if you are paying for your trade site via internet banking.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Post Your Application Form With Full Payment To:

CHB A & P Association

P O Bo 257

Waipukurau 4242

Email: [chbap@xtra.co.nz](mailto:chbap@xtra.co.nz)

Website: [www.chbshow.co.nz](http://www.chbshow.co.nz)

Bank Details For Direct Credits:

Westpac Bank, Waipukurau Branch

Account Number: 030779 0137114 00

Please Include Your Name With Your Payment

## **PLEASE READ THIS CAREFULLY**

### **TRADE APPLICATION INFORMATION** **NOVEMBER 2019**

This year the annual Central Hawke's Bay A & P show will be run on Friday 15<sup>th</sup> and Saturday 16<sup>th</sup> November 2019. You are welcome to have your trade display up for both Friday and Saturday of the show but you need to be aware that the public are welcome to attend the show both days but they are only charged an entry fee on the Saturday. On the Thursday we will only be having dressage events along with the dog trials. On the Friday we have the dog trials continuing along with show jumping and other equestrian classes beginning.

**The Saturday is our "public day" and this is when we have the crowd attend the show! On the Saturday night we will be running the ever popular bull-riding event, which will encourage the public to remain on the grounds for. The show grounds will be open until 9pm on the Saturday night. We encourage you to continue with your trade exhibits during the bull-riding event or at least up to the start of the event at 5.30pm.**

We welcome you to use the application form and return it as soon as possible to secure your site. Sites will be allocated based on your requirements. We allocate the sites and will show you to your trade site when you arrive on either Friday afternoon or Saturday morning to set up. We do not issue site maps. Indoor sites are not available.

When you purchase your trade site, the following is the ticket allocation:

<i>Up To &amp; Including 6 Metres:</i>	<i>1 Exhibitor &amp; 1 Vehicle Pass</i>
<i>Over 6 Metres &amp; Up To &amp; Including 12 Metres:</i>	<i>2 Exhibitor &amp; 1 Vehicle Passes</i>
<i>Over 12 Metres &amp; Up To &amp; Including 20 Metres:</i>	<i>3 Exhibitor &amp; 2 Vehicle Passes</i>
<i>Over 20 Metres:</i>	<i>4 Exhibitor &amp; 3 Vehicle Passes</i>

**If you require extra passes, please indicate this on the application form as you need to purchase these with your application. It is your responsibility to arrange for your staff to have their gate passes prior to the show. Show workers are not admitted to the grounds for free.**

The trade entrance is through Russell Park and along the driveway towards the horse parking area. Vehicles must be removed to the parking area in Russell Park as there is no room for them to be left in the trade exhibition area. We suggest that you arrive no later than 8am to set up on the Saturday morning. It is important that you advise the office if you are going to arrive earlier than Saturday.

Please note that anyone supplying or selling food products must comply with the food handling regulations and prior to the show must supply the office with your registration number and a copy of your food handling certificate. This is a Central Hawke's Bay Council regulation which we must comply with. Your assistance is appreciated. We reserve the right to limit the number of food, ice cream and coffee outlets.

All power leads must have a current electrical safety certificate attached to them before they will be permitted to be connected to the electrical supply of the show grounds. These certificates can be obtained from a registered electrical or the grounds' electrician before Friday 15<sup>th</sup> November 2019.

The correct payment must accompany your trade registration form. A tax invoice will be issued once your application has been processed. Your entry tickets will be posted to you approximately three weeks before the show.

If you have any enquiries, please do not hesitate to contact the show office. The phone number is 06 8588269 or 0272119117. The e-mail address is [chbap@xtra.co.nz](mailto:chbap@xtra.co.nz).

Julia Tatam  
Show Secretary

July 2019